



PRISMA98 Migration, L5-93, 23.03.2012



PRISMA 98 (IAP PRISMA-CLIENT AND PARTNER WORKPLACE) MIGRATION.

**MANUAL FOR MASTER ADMINISTRATORS.
IDENTIFICATION OF EXISTING PAP-USERS.**

**BMW
GROUP**



**PRISMA
within PDM
WebClient**



Rolls-Royce
Motor Cars Limited

MANUAL FÜR MASTER ADMINISTRATORS. IDENTIFICATION OF EXISTING PAP-USERS.



Master administrators are asked to register all active PAP-users in their area of responsibility for the PDM Web Client.
The document at hand aims at supporting the master administrator to identify affected users.

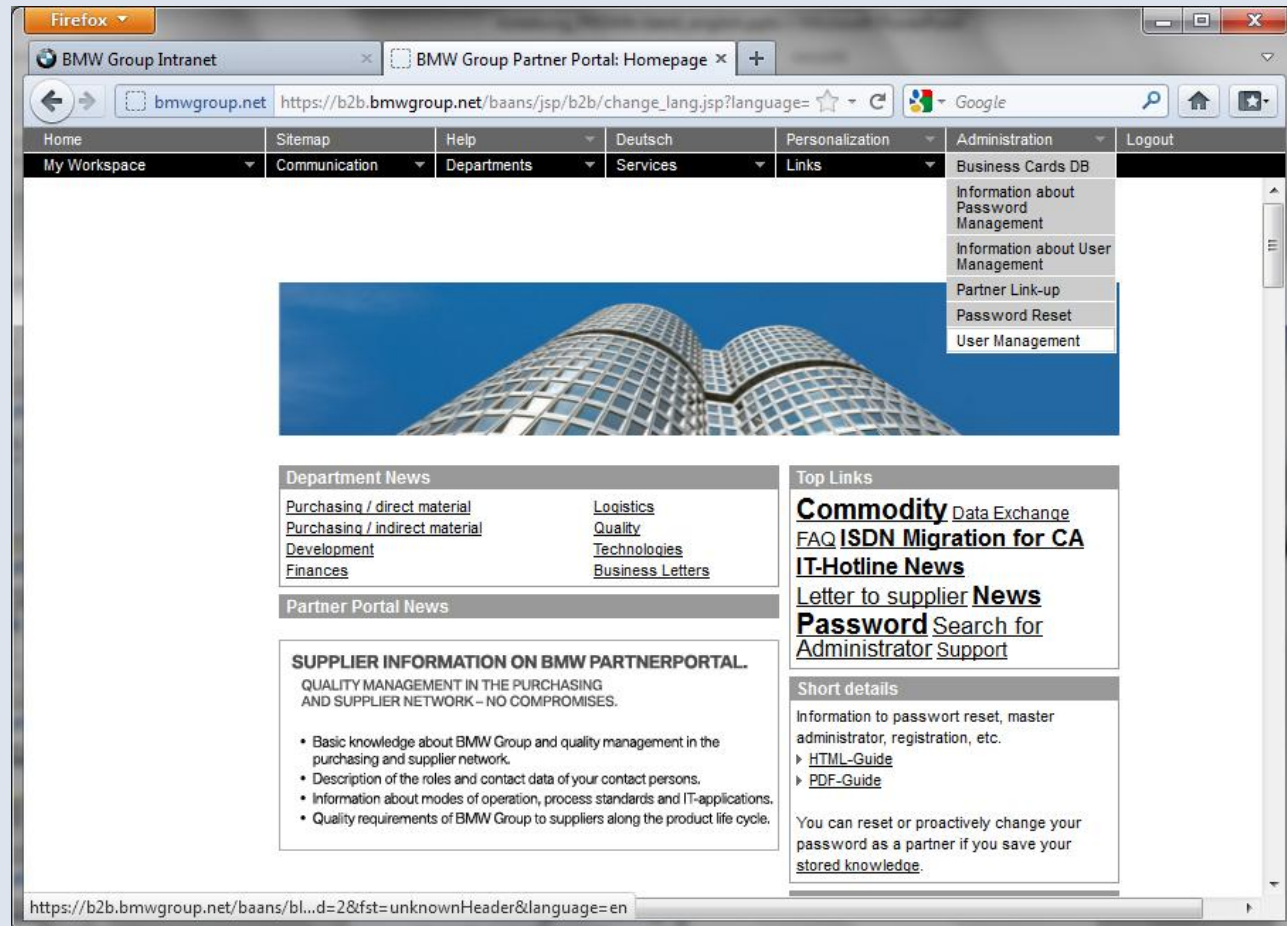
MANUAL FOR MASTER ADMINISTRATORS. IDENTIFICATION OF EXISTING PAP-USERS.



Sign in to the B2B-portal with your master administrator user. Select „User Management“ under „Administration“ in the upper part.

Now ,you have two options:

- Checking of individual users directly within the data base (from p. 4)
- Checking of all users at the same time via csv-export (from p. 7)



MANUAL FOR MASTER ADMINISTRATORS. IDENTIFICATION OF EXISTING PAP-USERS.



Individual checking:

Enter the name of the user whose applications you would like to check. Click on „Search“.

Tip:

By entering wildcard * you will get a list of all the users within your area of responsibility.

Select the user from the list whom you would like to check.

The screenshot shows a web browser window with the BMW Group Intranet. The search page is titled "Search for users" and includes a sidebar with navigation links like "Open Requests", "User Administration", and "Request additional supplier numbers for administration". The main content area has search fields for "First Name", "Last Name", "e-mail-address", and "BMW Group supplier number (6 digits)". Below the search fields is a "Search" button. The results section shows "12 Result(s)" and a table with columns: "Last Name", "First Name", "e-mail-address", and "BMW Group supplier number". The table lists 12 users, all with the same email address and supplier number.

Last Name	First Name	e-mail-address	BMW Group supplier number
Bachert	Martin	max.musterrmann@gmx.de	12345 10
Bargaoui	Mehdi	max.musterrmann@gmx.de	12345 10
Damlianovic	Sven	max.musterrmann@gmx.de	12345 10
Heinz	Sebastian	max.musterrmann@gmx.de	12345 10
Lew	Simon	max.musterrmann@gmx.de	12345 10
Mandachescu	Bogdan	max.musterrmann@gmx.de	12345 10
Nelsen	Martin	max.musterrmann@gmx.de	12345 10
Nelsen	Martin	max.musterrmann@gmx.de	12345 10
Ruppenthal	Alexandra	max.musterrmann@gmx.de	12345 10
Schirrmann	Martin	max.musterrmann@gmx.de	12345 10
Weber	Bernad	max.musterrmann@gmx.de	12345 10
Wirsiq	Marion	max.musterrmann@gmx.de	12345 10

MANUAL FOR MASTER ADMINISTRATORS. IDENTIFICATION OF EXISTING PAP-USERS.



Click on „Show applications“.

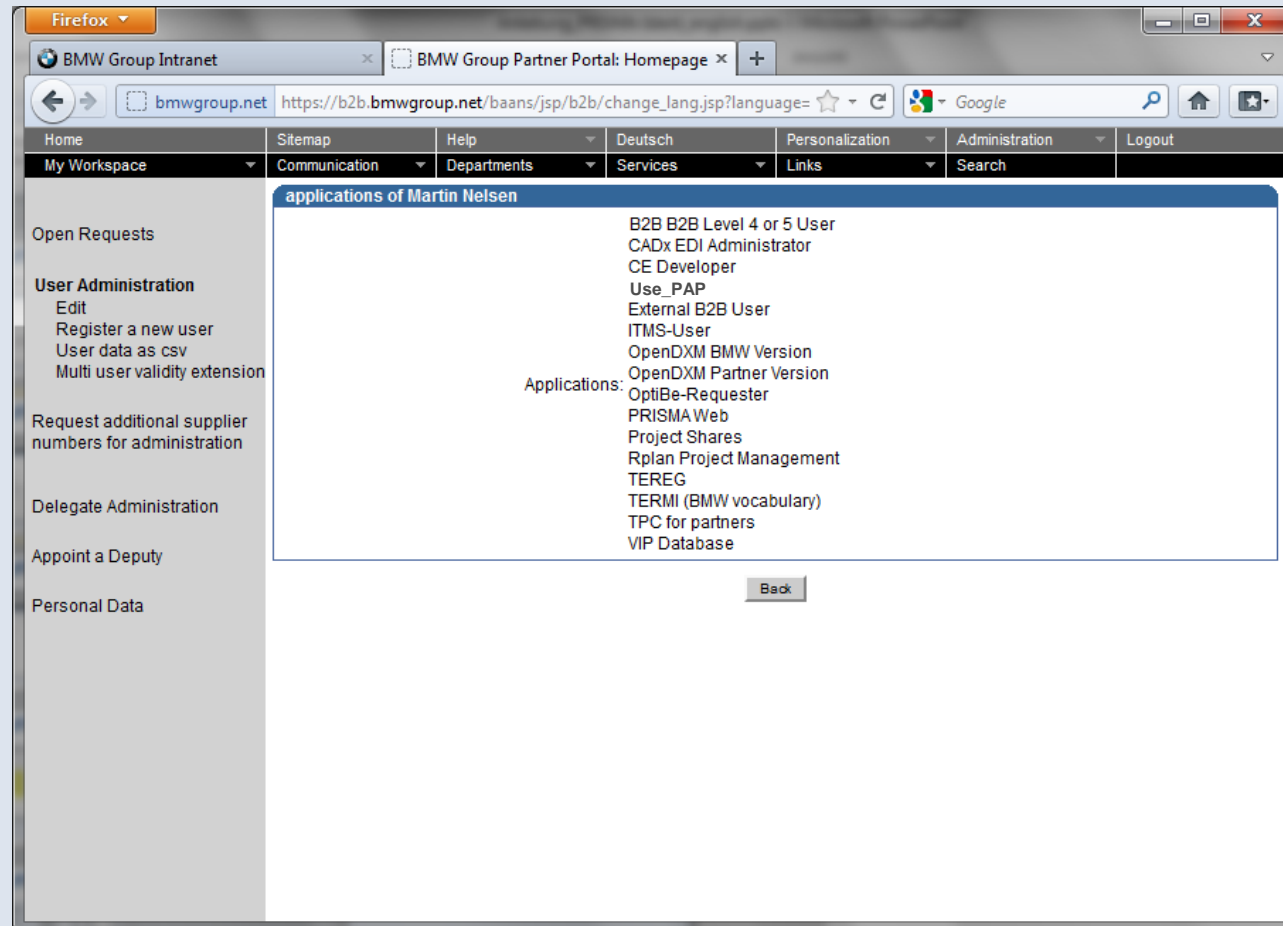
A screenshot of a web browser window showing the BMW Group Intranet. The browser is Firefox, and the address bar shows the URL https://b2b.bmwgroup.net/baans/jsp/b2b/change_lang.jsp?language=. The page has a navigation bar with links like Home, Sitemap, Help, Deutsch, Personalization, Administration, and Logout. A left sidebar contains a menu with options like Open Requests, User Administration, Request additional supplier numbers for administration, Delegate Administration, Appoint a Deputy, and Personal Data. The main content area is titled "User Data" and displays information for a user named Martin Nelsen. The information includes BMW Group supplier number, Supplier's Plant Code, Company name (NELSEN CONSULTING GMBH), Company location (EDLING), First Name, Last Name, e-mail-address, Login Name, Telephone Number, Expiration Date, activation state, QX Number, Contact Person at BMW Group, and Identifier. At the bottom of the page, there are several buttons for user management: Optional Master Data, Extended master data, Block/Activate user account, Assign roles, Delete user account, Delegate administration, Change expiration date, and Show applications.

MANUAL FOR MASTER ADMINISTRATORS. IDENTIFICATION OF EXISTING PAP-USERS.



Please look for the following applications:

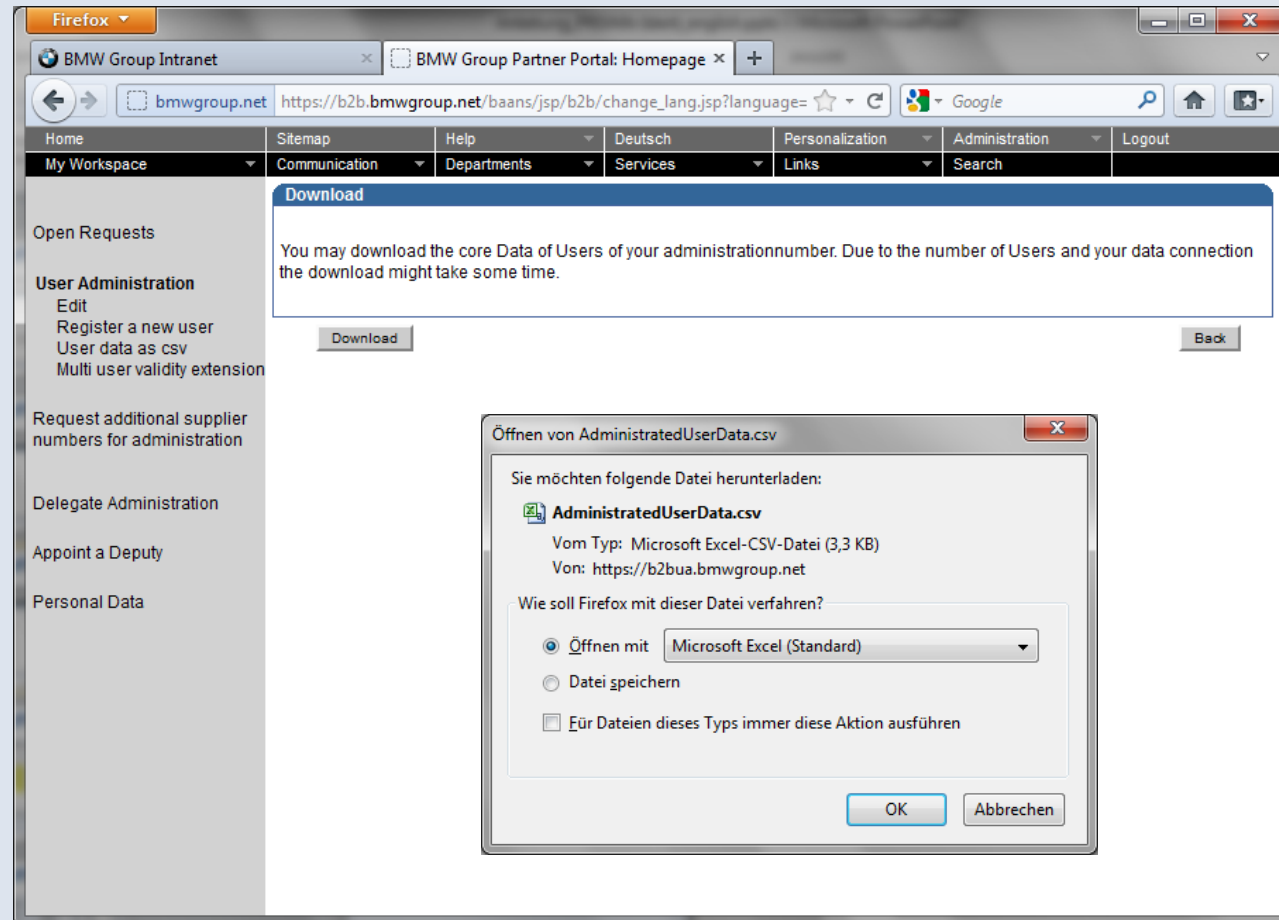
- Use_PAP → user has access to the Partner Workplace (PAP)
- PRISMA Web: user has access to the PDM Web Client.



MANUAL FOR MASTER ADMINISTRATORS. IDENTIFICATION OF EXISTING PAP-USERS.



Checking multi user data:
If you would like to get an overview of all users of your area of responsibility and their respective applications click on „user data as csv“. Click on „Download“.



MANUAL FOR MASTER ADMINISTRATORS. IDENTIFICATION OF EXISTING PAP-USERS.



You will get a list of all users including their respective B2B-applications.

Tip:
Select text-editor instead of excel. Copy the content to excel. Select „comma“ under insert fuctions within the text conversion-assistent. You will receive a table which you can filter (for PRISMA Web or Use_PAP)

Mappe23 - Microsoft Excel

	A	B	C	D	E	F	G	H	I	J	K	L	M
	1	2	3	4	5	6	7	8	9	10	11	12	13
	BMW Liefera	Lieferanten-	Vorname	Nachname	Telefonnum	Ablaufdatum	Status						
	123456	10	Alexandra	Ruppenthal	12345678	06.01.2013	active	Use_PAP	OpenDXM BI	OpenDXM P	PRISMA Wet	B2B Level 4 oder 5 U	
	123456	10	Mehdi	Bargaoui	12345678	06.01.2013	active		OpenDXM BI	OpenDXM P	PRISMA Wet	B2B Level 4 oder 5 U	
	123456	10	Martin	Schirmann	12345678	01.03.2013	active	Use_PAP		OpenDXM Partner Instanz		B2B Level 4 oder 5 U	
	123456	10	Bernd	Weber	12345678	06.01.2013	active	Use_PAP	OpenDXM BI	OpenDXM P	PRISMA Wet	B2B Level 4 oder 5 U	
	123456	10	Simon	Levy	12345678	06.01.2013	active	Use_PAP	OpenDXM BI	OpenDXM P	PRISMA Wet	B2B Level 4 oder 5 U	
	123456	10	Martin	Nelsen	12345678	06.01.2013	active		OpenDXM BI	OpenDXM P	PRISMA Wet	B2B Level 4 oder 5 U	
	123456	10	Sven	Damljanovic	12345678	06.01.2013	active	Use_PAP	OpenDXM BI	OpenDXM P	PRISMA Wet	B2B Level 4 oder 5 U	
	123456	10	Martin	Bachert	12345678	06.01.2013	active	Use_PAP		OpenDXM P	PRISMA Wet	B2B Level 4 oder 5 U	
	123456	10	Sebastian	Heinz	12345678	06.01.2013	active		OpenDXM BI	OpenDXM P	PRISMA Wet	B2B Level 4 oder 5 U	
	123456	10	Bogdan	Mandachesc	12345678	11.01.2013	active	Use_PAP	OpenDXM BI	OpenDXM P	PRISMA Wet	B2B Level 4 oder 5 U	
	123456	10	Marion	Wirsig	12345678	21.03.2013	active					B2B Level 4 oder 5 U	
	123456	10	Martin	Nelsen	12345678	06.01.2013	active	Use_PAP				B2B Level 4 c B2B lok	

MANUAL FOR MASTER ADMINISTRATORS. SUPPORT.



Those users are to be identified who are registered for PAP, but do not have a registration for the PDM Web Client yet.

These users need to be registered for the PDM Web Client.

A detailed description of the registration process for the PDM Web Client can be found [here](#).

If you have any questions, please contact: +49 89 382 49111 (German/English)

The support of the Partner Portal can be found [here](#).